

Minutes
Pentagon Amateur Radio Club
June 9, 2004

The Pentagon Radio Amateur Club (PARC) met in the new OSD Conference Center, 2C554, room #6, at 12:00 hours.

Service men, government employees, and contractors working at the Pentagon attended.

The 7 club members in attendance were: Uldis Adamson-N4TE, Greg Danes-KI4BNP, Doug Donnell-KD4MD, Eric Hall-K9GY, Claude Hennessey-KG4TVN, Robert Lipp-W4LIP, and Ray Mottley-WL7CKD.

The Club will continue to meet the 2nd Wednesday of each month in the Conference Center @ 12:00 hours.

1. Welcoming Remarks

Four new PARC members attended the meeting:

Greg Danes/KI4BNP

Claude Hennessey/KG4TVN

Hugh Katz/K3HU

Maj Ray Mottley/WL7CKD

2. Accomplishments

During the last 30 days since PARC's May 2004 meeting substantial progress has been made:

- a. Thanks to Doug Donnell/KD4MD a PARC Web Site was established; www.k4af.org
- b. With assistance from Paul Esch two new low loss hard line coaxial cables were installed from the roof to the Club's radio room by Gene Kaiser/KI4BUI, Uldis Adamsons/N4TE, and Doug Donnell
- c. At the Dayton Hamvention Bob Lipp/W4LIP and Gene Kaiser discussed with Ray Collins, Military Affiliated Radio System (MARS) Manager the status of PARC's affiliation.

3. Actions

- a. **Club Registration.** Maj Ray Mottley will register the Club with the ARRL for purposes of contacting newly licensed radio amateurs who may be working at the Pentagon.
- b. **Personnel List.** Maj Motley and Dough Donnell will obtain a Pentagon Air Force personnel list for future meeting notices.
- c. **Special Event.** Gene Kaiser will be the 9/11 Special Event Chairman including: QST notification, Coordination with PenRen Public Relations Office, and tie-in with 9/11 Memorial Project.

- d. **Trustee.** Gene Kaiser to ascertain whether Harry Rensel since his reassignment wishes to continue serving as the K4AF trustee.
 - e. **Nomination Committee.** MSG Eric Hall/K9GY will serve as the Chairman of the PARC Election Nomination Committee.
- By unanimous vote Gene Kaiser will serve as Club President and Bob Lipp as Secretary.
- f. **ARES/RACES.** Affiliation with Amateur Radio Emergency Service (ARES)/Radio Amateur Civil Emergency Service (RACES) to be explored.
 - g. **9/11 Special Event QSL Cards.** QSL cards to be obtained by Doug Donnell.
 - h. **K4AF Station License.** Posting of a copy of K4AF station license to be verified.
 - i. **Dues and Expenses.** Dues will be addressed after all Pentagon Service personnel who have an interest in the PARC have been contacted. Voluntary contributions will be accepted.

4. Plan of Action

The following plan of action was established:

Action Item	Volunteer	Status
Air Force Sponsorship	Doug Donnell/KD4MD	Closed – AF Services contacted
Space Plan Guidance	Paul Esch	Closed – Form 1450 Provided
Club Space Cleaning	Gene Kaiser/KI4BUI Maj Mottley/WL7CKD Claude Hennessey/KG4TVN	Open – Proposed cleaning day, Friday, 2 July 2004
Bank Account Ownership	Gene Kaiser	Open – Bank of America account closed two years ago.
Antenna Committee	Paul Esch, Doug Donnell, Robert Hughes/K4YWV, George Eveland/W8VG	Open – Ongoing effort to install multi band vertical
E-mail List	Gene Kaiser	Closed – Provided with minutes

9-11 Special Event Committee	Gene Kaiser	Open - On going
Web Site	Doug Donnell	Closed – Web site established
Station Custodian/Trusteeship	Gene Kaiser	Open – On going
Election Committee	MSG Hall/K9GY	Open
Club ARRL Registration	Maj Mottley	Open – On going
AF Personnel List	Maj Mottley, Doug Donnell and Art Kutz/K5DID	Open - On going
ARES/RACES Affiliation	TBD	
Special Event QSL Cards	Doug Donnell	Open – On going
Station License	Gene Kaiser	Open – On going

- Following the meeting, Club members adjourned to the PARC station for a tour.
- The next PARC meeting is Wednesday, 14 July 2004, @ 12:00 hours, in room #6 of the new OSD Conference Center, 2C554

Respectfully submitted,
Eugene P. Kaiser
PARC President