

**Minutes**  
**Pentagon Amateur Radio Club**  
**June 9, 2004**

The Pentagon Radio Amateur Club (PARC) met in the new OSD Conference Center, 2C554, room #6, at 12:00 hours.

Service men, government employees, and contractors working at the Pentagon attended.

The 7 club members in attendance were: Uldis Adamson-N4TE, Greg Danes-KI4BNP, Doug Donnell-KD4MD, Eric Hall-K9GY, Claude Hennessey-KG4TVN, Robert Lipp-W4LIP, and Ray Mottley-WL7CKD.

The Club will continue to meet the 2<sup>nd</sup> Wednesday of each month in the Conference Center @ 12:00 hours.

**1. Welcoming Remarks**

Four new PARC members attended the meeting:

Greg Danes/KI4BNP

Claude Hennessey/KG4TVN

Hugh Katz/K3HU

Maj Ray Mottley/WL7CKD

**2. Accomplishments**

During the last 30 days since PARC's May 2004 meeting substantial progress has been made:

- a. Thanks to Doug Donnell/KD4MD a PARC Web Site was established; [www.k4af.org](http://www.k4af.org)
- b. With assistance from Paul Esch two new low loss hard line coaxial cables were installed from the roof to the Club's radio room by Gene Kaiser/KI4BUI, Uldis Adamsons/N4TE, and Doug Donnell
- c. At the Dayton Hamvention Bob Lipp/W4LIP and Gene Kaiser discussed with Ray Collins, Military Affiliated Radio System (MARS) Manager the status of PARC's affiliation.

**3. Actions**

- a. **Club Registration.** Maj Ray Mottley will register the Club with the ARRL for purposes of contacting newly licensed radio amateurs who may be working at the Pentagon.
- b. **Personnel List.** Maj Motley and Dough Donnell will obtain a Pentagon Air Force personnel list for future meeting notices.
- c. **Special Event.** Gene Kaiser will be the 9/11 Special Event Chairman including: QST notification, Coordination with PenRen Public Relations Office, and tie-in with 9/11 Memorial Project.

- d. **Trustee.** Gene Kaiser to ascertain whether Harry Rensel since his reassignment wishes to continue serving as the K4AF trustee.
  - e. **Nomination Committee.** MSG Eric Hall/K9GY will serve as the Chairman of the PARC Election Nomination Committee.
- By unanimous vote Gene Kaiser will serve as Club President and Bob Lipp as Secretary.
- f. **ARES/RACES.** Affiliation with Amateur Radio Emergency Service (ARES)/Radio Amateur Civil Emergency Service (RACES) to be explored.
  - g. **9/11 Special Event QSL Cards.** QSL cards to be obtained by Doug Donnell.
  - h. **K4AF Station License.** Posting of a copy of K4AF station license to be verified.
  - i. **Dues and Expenses.** Dues will be addressed after all Pentagon Service personnel who have an interest in the PARC have been contacted. Voluntary contributions will be accepted.

#### 4. Plan of Action

The following plan of action was established:

Action Item	Volunteer	Status
Air Force Sponsorship	Doug Donnell/KD4MD	Closed – AF Services contacted
Space Plan Guidance	Paul Esch	Closed – Form 1450 Provided
Club Space Cleaning	Gene Kaiser/KI4BUI Maj Mottley/WL7CKD Claude Hennessey/KG4TVN	Open – Proposed cleaning day, Friday, 2 July 2004
Bank Account Ownership	Gene Kaiser	Open – Bank of America account closed two years ago.
Antenna Committee	Paul Esch, Doug Donnell, Robert Hughes/K4YWV, George Eveland/W8VG	Open – Ongoing effort to install multi band vertical
E-mail List	Gene Kaiser	Closed – Provided with minutes

9-11 Special Event Committee	Gene Kaiser	Open - On going
Web Site	Doug Donnell	Closed – Web site established
Station Custodian/Trusteeship	Gene Kaiser	Open – On going
Election Committee	MSG Hall/K9GY	Open
Club ARRL Registration	Maj Mottley	Open – On going
AF Personnel List	Maj Mottley, Doug Donnell and Art Kutz/K5DID	Open - On going
ARES/RACES Affiliation	TBD	
Special Event QSL Cards	Doug Donnell	Open – On going
Station License	Gene Kaiser	Open – On going

- Following the meeting, Club members adjourned to the PARC station for a tour.
- The next PARC meeting is Wednesday, 14 July 2004, @ 12:00 hours, in room #6 of the new OSD Conference Center, 2C554

Respectfully submitted,  
Eugene P. Kaiser  
PARC President